

TITLE (UPPER CASE, 12PT, TIMES NEW ROMAN, BOLD, CENTERED, <75 LETTERS)

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Abstract (12pt, Times New Roman, centered)

This paper discussed the developments done for Sri Lanka Students Association of Japan (SLSAJ) by committee 2010..... (10pt, Times New Roman, justified, only 1 paragraph)

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Key words: annual trip, alms giving, difficult times, journal, new year festival, Tharanga magazine (10pt, Times New Roman, justified, 6 key words, alphabetic order)

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INTRODUCTION (UPPER CASE, 12PT, TIMES NEW ROMAN, BOLD, JUSTIFIED)

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Sri Lanka Students Association of Japan had been started in 1987 with only 20 students [2] and since then became the main organization in Japan whose works have been mainly to support new students and making get to gather for formal students as well.....

(keep 2 letter space at the start, 12pt, Times New Roman, justified, reference should be numbered as [2])

New committee members appointed for 2010 had been working on few issues which were mainly to enhance the works previously carried out and to improve the quality as well. Nayana et al., 2010 [1] reported that

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METHODOLOGY

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The methodology adapted was divided into two sections as explained hereafter

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Enhancing previous activities (12pt, Times New Roman, Bold, justified, sentence case)

During this time, main focus had been on

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Improving quality of works

This was done with the supports received from former students, current staff members, embassy representatives and current committee members too.....

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DISCUSSIONS

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Though there were some difficulties in doing some activities, with fullest supports from many involved, SLSAJ could develop a very good environment

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CONCLUSIONS

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A clear and comprehensive conclusion should be written highlighting new findings

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REFERENCES

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1. Amal, A.B.C. and Wimal, B.C.D. (2010): Recent development of SLSAJ website, Social science [name of the journal], 30 (2) [Volume no. and Issue no.], 82-95 [page numbers].

2. Dias, D., Nishi, T. and Clayton, C.R.I. (2010), Proc. of 3rd International conference on communication Technology, Tokyo, 203-214 [page numbers].
3. Schofield, A. (1982), Critical issues on academic development [name of the book], McGraw-Hill [publisher], London.
4. Tanaka, I. (2008), Language problems on communication, Proc. of 45th Japanese Social Science, Kyoto, 22-35 (in Japanese). (12pt, Times New Roman, justified, alphabetic order, numbered).

Additional Notes:

1. Page setup

B5 page, Max 6 pages, two column size paper (after INTRODUCTION). Margins: 25mm each (Top and Bottom), 20mm (Right) and 30mm (Left)

2. Figures

Figures should be numbered e.g. Figure 1. Place titles below figures. Allow no space between the titles and the figures. Allow 1 line space between figures and the adjacent text (centered both titles and figures). Figures should be placed close to where they are cited.

3. Tables

Tables should be numbered e.g. Table 1. Place titles above tables. Allow no space between the titles and the tables (centered both titles and tables). Tables should be placed close to where they are cited.

4. Equations

Equations must be centered and numbered sequentially with their numbers in parenthesis and justified to the right. Please refer to the following equation:

$$\frac{E_{\text{tan}}}{E_g} = \frac{1}{2(1-\nu_g^2)} \frac{r_c}{R} \quad (1)$$

Symbols in your equation should be defined before the equation appears or immediately following. Use as Equation (1) in citation in the text.

5. Units

Units should be in IS as usual.

5. Word format

Please submit in word 2003 files. Please do not supply Microsoft Word 2007 files (.docx) as there are compatibility problems with the software used for online submission/peer review and typesetting.

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You should follow normal standards used now for different kind of references e.g. books, journal papers, conference papers, online access etc.

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If you are a student doing research in a Japanese university, you are encouraged to keep your Prof. (sensei) as an author.

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You should follow spelling and grammar checks in word formats given. You should support to keep high quality of the papers submitted.

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Corresponding author should give to SLSAJ his/her postal address (to deliver a published journal copy to corresponding author)

10. Page Numbering

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